

Vendor Performance Evaluation Report

Form No.: PROC/VEN/VEPR-SV/01
Effective Date: 25.06.2018

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Jamshedpur Utilities & Services Company Limited, Jamshedpur Procurement Department

To,
SPECIAL CABLES PVT.LTD.
Vendor Code:10535
Address: SPECIAL CABLES PVT.LTD. 6,COMMUNITY CENTRE,EAST OF
KAILASH 110065 NEW DELHI 30 IN

Sub: Performance Evaluation Feedback during the Period from **01.04.2018 to 31.03.2019**
On-going performance evaluation of both Service Provider & Supplier during the above period has already been completed.

Department : 103 Town Electrical

List of W.O./P.O.	Order Value (Lakh)	Evaluated Value (Lakh)
1	2100017191	300,262.80
		258,022.44

Responsibility	Parameter	Marks	Desire Marks	Qtr.1	Qtr.2	Qtr.3	Qtr.4	Yearly
(A) Proc.	Timely Submission of Quotes & responsiveness	10	6	6	10	8	8	8
	Pricing Competitiveness & Consistency	10	6	6	10	8	8	8
	Correctness of quotes	5	3	3	5	4	4	4
	TOTAL OF A =	25	15	15	25	20	20	20
(B) End User	Quality of Material	30	18	24	24	18	30	24
	Timely Delivery	30	18	30	30	30	30	30
	Responsiveness	15	9	12	12	9	15	12
	TOTAL OF B =	75	45	66	66	57	75	66
	GRAND TOTAL(A+B)	100	60	81	91	77	95	86
	Performance		Good	Excellent	Excellent	Very Good	Excellent	Excellent

Poor : 0 to 20	Fair: >20 to 40	Good: >40 to 60	Very Good: >60 to 80	Excellent: >80
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The above Performance Evaluation is done to assess your performance & also to help you in improving your service / supply capability and enhance our customer satisfaction. The areas where you have scored less than 60, please prepare an action plan along with target date in consultation with respective HOD/Sr. Manager/Manager of department and respective Commodity Manager, Procurement for your performance improvement within 30 days from the date of issue of this performance report. Kindly submit the action plan on letter head to vendor management. Non-submission of action plan will lead to appropriate action.

Vendor Management,
Procurement Department, JUSCO, Jamshedpur